

Back to School Procedures

Sutherland Elementary August 2021

**WE HAVE
MISSED YOU!!**
**It was a fast
summer. We trust
you enjoyed
every minute of it!**

Hello Sutherland families,

It has been so nice to have a busy campus this week getting ready for the new school year. We are excited to see you all soon! While the year ahead will still be a bit different, we know that it will still be a great year to be a Seahawk! I have included some information about arrival, dismissal, breakfast/lunch along with other pertinent information.

I look forward to seeing you very soon!

Kristy Cantu

Principal

Upcoming Events:

Class lists posted in FOCUS

Friday 6 August

First Day of School

- School Hours are 8:45-2:55
- Student arrival begins at 8:15
- Parking available in the upper lot
- All parents permitted to walk their students to the exterior hallway doors (today only)

Wednesday 11 August

**Tuesday 10 August,
2 adults per student only**

9-10 Pre-K/Kindergarten
10-11 1st and 2nd grade
11-12 3rd-5th grade

Pre-K/Kindergarten Parent Night

- Monday, August 9th
- 5:45 pm in the classrooms
- 1 adult per student may attend
- Adults only for this event

First Day of School ONLY

- As we are still working to maintain a safe environment **we will continue to have a modified walk in process for the first day of school beginning at 8:15**
- **One parent** may walk their child to the exterior doors of the pod on the first day ONLY. Parents will say their goodbyes at the exterior doors and students will walk **independently** into the hallway and classroom.
- We encourage students to arrive and depart our campus their usual way, even on the first day
- Beginning the 2nd day of school we will follow all school year procedures

First Day of School ONLY

- Parking will be the lot on the upper hill only (enter off of Cty Rd 70)
- **No access to our main parking lot** as we will have arrival for our buses and vans, as well as our Pre-K and Kindergarten car riders
- You may walk your child to the **EXTERIOR** door of the classroom building
- Staff will be on hand to assist your child after you say a quick good-bye at the door
- Students will walk into the building independently
- Teachers will be waiting at the classroom door to greet them

Arrival Pre-K (everyday)

○ Pre-K

- Pre-K students will utilize our **front** car line for arrival
- Pre-K students will arrive between 8:00-8:15 each morning (we ask that you adhere to this time to reduce congestion)
- **Parents will remain in the car** and staff will be available to assist the child in getting out and getting them to their classrooms
- **Please have their belongings (backpacks etc.) ready** and in close proximity to your child so the staff member can easily grab it
- Please have your child on the **passenger side** of the backseat so they are not exiting on the parking lot side
- Please have your colored hang tag visible with your last name clearly written (large and use of marker)

Arrival Kindergarten Car Riders (everyday)

- Kindergarten will utilize the **front** car line for arrival
- Kindergarten families will be given access to the front car line **beginning at 8:15**
- If you arrive earlier than 8:15 you will not be able to enter the parking lot and will be asked to circle back around Belcher Rd.
- Parents will remain in the car and staff will be available to assist students in getting out and getting them to their classrooms
- Please have your child on the passenger side of the backseat so they are not exiting on the parking lot side
- Students will go directly to the Kindergarten pod at 8:15
- Older siblings will wait in the Kindergarten pod until 8:30
- Please have your colored hang tag visible (clearly written and large using marker)

Arrival 1st-5th Grade Car Riders (everyday)

- Students in grades 1-5 will utilize the back car line for arrival
- Families will be given access to the back car line beginning at 8:15
- Parents will remain in the car and staff will be available to assist students in getting out of the car
- Please have your child on the **passenger side** of the backseat so they are exiting closest to the guard rail
- Students will wait on the sidewalk (where they sit at dismissal) and be dismissed to classrooms at 8:30
- Students will have signage to help direct them to their specific classroom hallways to reduce crowding and congestion
- The car loop will close **promptly at 8:45**
- Please have your colored hang tag visible (clearly written, large using marker)

Dismissal Pre-K (everyday)

- Pre-K students will utilize our **front** car line for dismissal
- Pre-K students will **dismiss between 2:15 and 2:30** each afternoon (we ask that you adhere to this time to reduce congestion)
- Staff will bring students out to you in the car line and we ask that you buckle your child into their booster or car seat (staff are instructed not to do that due to safety purposes)
- Please have your child on the passenger side of the backseat so they are entering on the guardrail side of the car
- If the Pre-K student has older siblings, **you must go to that dismissal area for pick up**. You cannot wait in the carline and you cannot park in parking spot and wait.
- Please have your colored hang tag visible with the last name facing the windshield

Dismissal Kindergarten Car Riders

- Kindergarten will utilize the **front** car line for dismissal
- Kindergarten families will be given access to the front car line beginning at 2:55
- **If you arrive earlier than 2:55 you will not be able to enter the parking lot and will be asked to circle back around Belcher Rd.**
- Kindergarten students will be kept in their pod and walked out as their names are called for pick-up
- Parents will pull up to openings 1-5 (signs will be posted)
- Parents will remain in the car and staff will be available to assist students in getting students to their cars
- Students will be loaded into the passenger side of the backseat
- Older siblings will be dismissed to the Kindergarten pod to wait with their Kindergarten sibling for pick up
- Please have your colored hang tag visible with the last name facing the windshield

Dismissal 1st-5th Grade Car Riders (everyday)

- Students in grades 1-5 will utilize the back car line for dismissal
- Families will be given access to the back car line **beginning at 2:45**
- Parents will remain in the car and staff will be available to assist students into the vehicle
- Students will be loaded into the passenger side of the backseat
- Students will be seated in defined grade level areas
- Please do not block the front parking lot exits as you wait
- Please have your colored hang tag visible with the last name facing the windshield

Bus Riders (everyday)

- The bus will utilize the front car line for both arrival and dismissal
- Students will be dismissed to the bus and will load the bus from back to front with those on the last stop at the back and those with the first stop in the front.
- Bus riders should be familiar with their stop and know how to get home from their stop

Walkers and Bike Riders (everyday)

- Walkers and bike riders will be dismissed through the Kindergarten doors and through the bike rack gate for grade 4
- **Students will INDEPENDENTLY arrive and exit the campus (parent will say good bye or hello at the cross walk gate)**
- **Kindergarten students will not be permitted to walk or bike independently unless accompanied by an older sibling and with written parent permission**
- **Kindergarten students will either be car riders, bus riders, R'Club or walk with an older sibling with written parent permission**
- **Parents will not be permitted to walk onto campus to drop their child off in the morning or wait for their child to exit the building in the afternoon...parents may wait at the gate of our cross walk (on the sidewalk outside of the gate)..this is the same procedure we had the previous year**

R'Club (everyday)

- Drop off for R'Club in the morning **will end at 8:00**. After 8:00 R'Club parents will not be permitted into the parking lot
- **Pick up for R'Club in the afternoon will not be available until 3:15** as we will need to ensure our front car line is finished before opening the parking lot back up



Continued Policy

- **You will not be able to park and walk on campus to either drop your child off or meet your child after school**
- We need to maintain a safe arrival and exit for our students so we have restricted access for this purpose
- If you are uncomfortable with your child independently arriving or exiting the campus please utilize the car line for arrival and dismissal
- Signs will be posted indicating stopping points for families
- If your child uses the cross walk you can walk them to the entry gate of the cross walk but must say your good-byes there.

Breakfast

- Students who need breakfast will go to the cafeteria beginning at 8:15
- Our cafeteria will look very much the same as it did the previous school year. Students will be 3 to a bench and our tables will be broken apart and facing the same direction.
- Students will be dismissed from the cafeteria at 8:30 to head to their classroom
- Breakfast will no longer be served after 8:35 each day

Lunch

- The cafeteria tables have been split apart to maximize spacing
- All tables face the same way
- Students are distanced 3ft at the table (side to side)
- Seat markers have been placed to show students exactly where to sit
- Students will sanitize their hands prior to entering the cafeteria and upon exiting the cafeteria
- Students will enter the cafeteria through the lobby doors (one way in) and follow the floor markings as they enter
- Students will go directly to their assigned seat/table if they have a lunch box or to the serving line if buying

Fall Wellness Protocols

- Pinellas County Schools has issued Fall Wellness Protocols. We will follow these guidelines provided by our district. They have been shared with all families via district communication

Together We Rise Seahawks Unite!

- We are one community
- We appreciate all of your support in partnering with us to ensure a safe, healthy and happy campus
- We are excited for Wednesday and can't wait to kick off a magnificent 21-22 school year!